



# KENYA SCHOOL OF GOVERNMENT

Empowering the Public Service

## Training Calendar 2025/2026

TRAINING

RESEARCH

CONSULTANCY

ADVISORY SERVICES



# TRANSFORMING THE PUBLIC SERVICE THROUGH COMPETENCY DEVELOPMENT

- I. The Kenya School of Government is responsible for the transformation of the Public Service through the development of knowledge and competencies among public servants, leading to continuous improvement in the quality of services offered to citizens. The School offers capacity-building programs on leadership and management-related issues through:
  - a. Training that is designed to promote professional expertise and public service values;
  - b. Research to improve Institutional problem-solving ability
  - c. Consultancy services to support organizational re-engineering of public institutions; and
  - d. Advisory services for policy reform
- II. The capacity development programs and services that the School offers are geared to meet the expectations of citizens in institutional performance by enabling public officials to:
  - a. Efficiently and promptly respond to citizen needs;
  - b. Make services readily available and accessible;
  - c. Discharge duties professionally;
  - d. Embrace corruption-free behaviour;
  - e. Accommodate views of citizens in decision making, and
  - f. Demonstrate patriotism by prioritizing public interest above personal interest.
- III. The School appreciates the important role that every public servant has to play in order to realize Government goals and therefore has placed on offer competency development programs for all levels and categories of public officials, from lowest ranking officers to the highest. The programs cater also to public servants in Government ministries, state corporations, constitutional commissions, the Judiciary, legislature, and County Governments. Trainees from the private sector, non-Governmental organizations and foreign countries are also welcome at the School.
- IV. The trainees attend the programs in the five KSG campuses at Baringo, Embu, Lower Kabete, Matuga and Mombasa. Online programs that are coordinated by the e-Learning and Development Institute are also available to participants.
- V. Training activities may be conducted at the clients work station or any other preferred venue.
- VI. Public servants attending KSG programs are usually either newly appointed or serving officers with considerable experience in their fields of professional practice. The caliber of faculty and trainers at the School are therefore distinguished professionals with appropriate knowledge, training, and above all, rich practical experience in Public sector leadership and management. Trainees graduating from KSG are sufficiently prepared to serve consistent with established professional standards.
- VII. The School has reviewed some of the old programs and introduced new syllabi intended to address existing shortfalls in competency of public servants and in service delivery. Training programs may also be custom-made upon request to meet specialized requirements of individual public institutions.
- VIII. Admission into the programs is subject to fulfilment of course prerequisites.
- IX. Training dates for all programs may be as far as possible scheduled to suit client convenience.
- X. Enrolment in all training programs is open. More information may be obtained at [www.ksg.ac.ke](http://www.ksg.ac.ke)

# PROGRAMME PRICING STRUCTURE

## I. Schedule 1: Courses Pricing Charges (Inclusive of VAT)

		Lower Kabete	eLTi	Mombasa	Embu	Baringo	Matuga
<b>A.</b>	<b>Training Courses</b>						
1.	<b>ONE (1) WEEK-Standard Services</b>						
a.	Residential	60,649	-	60,649	60,649	60,649	60,649
b.	Non - residential	-	-	-	38,821	38,821	38,821
2.	<b>ONE (1) WEEK-Executive Services</b>						
a.	Residential	79,576	-	79,576	79,576	-	79,576
b.	Non - residential	44,774	46,700	44,774	44,774	-	44,774
3.	<b>TWO (2) WEEKS-Standard Services</b>						
a.	Residential	113,666	113,666	113,666	113,666	113,666	113,666
b.	Non - residential	-	-	-	68,586	68,586	68,586
4.	<b>TWO (2) WEEKS-Executive Services</b>						
a.	Residential	154,675	169,239	154,675	-	-	154,675
b.	Non - residential	77,236	91,800	77,236	-	-	77,236
5.	<b>THREE (3) WEEKS- Standard Services</b>						
a.	Residential	156,507	169,860	156,507	156,507	156,507	156,507
b.	Non - residential	-	99,900	-	86,547	86,547	86,547
6.	<b>THREE (3) WEEKS- Executive Services</b>						
a.	Residential	215,800	-	215,800	-	-	-
b.	Non - residential	97,800	-	97,800	-	-	-
7.	<b>FOUR (4) WEEKS- Standard Services</b>						
a.	Residential	197,618	215,229	197,618	197,618	197,618	197,618
b.	Non - residential	-	132,600	-	114,989	114,989	114,989
8.	<b>FOUR (4) WEEKS- Executive Services</b>						
a.	Residential	255,316	305,028	255,316	-	-	-
b.	Non - residential	132,288	182,000	132,288	-	-	-
9.	<b>SIX (6) WEEKS-Standard Services</b>						
a.	Residential	240,357	240,357	240,357	-	240,357	240,357
b.	Non - residential	152,640	152,640	152,640	-	152,640	152,640
10.	<b>SIX (6) WEEKS-Executive Services</b>						
a.	Residential	266,815	266,815	266,815	266,815	-	-
b.	Non - residential	-	-	-	189,200	-	-

		Lower Kabete	eLTi	Mombasa	Embu	Baringo	Matuga
B.	Consultancy and Advisory Services						
1.	Daily rate	177,062 - 200,000	177,062 - 200,000	177,062 - 200,000	177,062 - 200,000	177,062 - 200,000	177,062 - 200,000
2.	Reimbursable Expenses						
	DSA for trainers/Admin charges	Covered by client or KSG as indicated in the quotation as agreed with the client					
	Transport for trainers/Admin charges	Covered by client or KSG as indicated in the quotation as agreed with the client					
C.	Off Site Programs (Conducted outside KSG Campuses)						
1.	Group-based Daily Rate						
a.	Below 25 Pax	118,042	118,042	118,042	118,042	118,042	118,042
2.	Participant-based daily rate						
a.	Above 25 Pax	4,722	4,722	4,722	4,722	4,722	4,722
b.	Reimbursable Expenses						
	DSA for trainers/Admin charges as per SRC rates or as agreed with client						
	Transport for trainers/Admin charges as per rates agreed with client						
D.	Online Programs						
1.	One(1) week	31,900	31,900	31,900	31,900	31,900	31,900
2.	Two (2) Weeks	46,400	46,400	46,400	46,400	46,400	46,400
3.	Three (3) Weeks	71,340	71,340	71,340	71,340	71,340	71,340
4.	Four (4) Weeks	92,800	92,800	92,800	92,800	92,800	92,800
5.	Six (6)Weeks	125,280	125,280	125,280	125,280	125,280	125,280

### CUSTOMER SERVICE EXCELLENCE TRAINING PROGRAMS COST

	PROGRAM	DURATION			
No.			Residential	Non-Residential	Package
1.	CSE program for PSs	1 day	-	46,319	Executive
2.	CSE program for executives	3 days	-	84,216	Executive
3.	CSE program for senior managers	5 days	127,728	77,198	Executive
4.	CSE program for frontline officers	5 days	127,728	77,198	Executive
5.	CSE program for quality standard Assessors	10 days	255,455	154,396	Executive
6.	CSE program for Technical officers	4 weeks	296,415	181,958	Standard



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# EXECUTIVE LEADERSHIP PROGRAMS

CODE	PROGRAM	DURATION	RECOMMENDED CATEGORY OF STAFF	CAMPUS	DATES
LPNT	<b>Leadership Program for National Transformation</b>	5 Weeks	<p>This Program is specially designed for senior public or private sector officials preparing to rise to higher leadership positions in society.</p> <p>Each cohort will appropriately comprise participants from across all arms, agencies and levels of government for development of common understanding in the public sector under the auspices of the Whole-of-Government approach to national transformation.</p>	Lower Kabete	On Request
AOP	<b>Accounting Officers Program</b>	5 Days	Accounting Officers in Ministries, County Governments, State Corporations, Constitutional Commissions, Legislature, Judiciary, Independent offices, and private sector corporate.	Matuga Mombasa Lower Kabete Mombasa	On request
AOPC	<b>Accounting Officers Program for County Governments</b>				
LPHU	<b>Leadership program for Heads of Universities</b>	5 days	Vice Chancellors, Deputy Vice Chancellors, Registrars, Deans of Schools and Heads of Departments. It also targets any other Senior University Staff responsible for providing leadership at the university	Lower Kabete	Oct 13 - 17, 2025
TLC	<b>Transformative Leadership Course</b>	5 Days	Public officials and other individuals responsible for institutional and business re-engineering in their organizations.	Baringo	Nov 10 - 14, 2025 May 18 - 22, 2026
				Embu	March 2 - 6, 2026 June 8 -12, 2026
				Mombasa	Aug 18 - 22, 2025 Feb 23 - 27, 2026
				Lower Kabete	Oct 6 – 10, 2025 Feb 9 – 13, 2026

<b>TLCW</b>	<b>Transformative Leadership for County Women Executives</b>	5 Days	Women executives in County Governments	Mombasa	Aug 18 - 22, 2025 Feb 23 - 27, 2026
<b>ERMP</b>	<b>Enterprise Risk Management in the Public Sector</b>	5 Days	This program is designed for chief executive officers, directors, legal officers risk and internal audit professionals, audit and risk committee members, heads of departments in finance and accounts, audit, procurement, human resource, ICT and other officers who undertake risk management roles in national government, county government and public institutions	Mombasa	Oct 13 -17, 2025 March 9 - 13, 2026
<b>SLDP</b>	<b>Strategic Leadership Development Program</b>	6 Weeks	Officers in leadership and policymaking roles, in Job Group 'P' ('CSG 7') and above in the public service.  The Officers should have undertaken the Senior Management Course.	Baringo,Matuga Mombasa, Lower Kabete, Embu	July 21 – Aug 29, 2025 Aug 18 – Sept 26, 2025 Sept 29 – Nov 7, 2025 Oct 27 – Dec 5, 2025 Jan 19 – Feb 27, 2026 Feb 16 – March 27, 2026 March 30 – May 8, 2026 April 13 – May 22, 2026 May 11 – June 19, 2026
<b>SLDP</b>	<b>Strategic Leadership Development Program - Online</b>	10 Weeks (Blended Online/Physical)		eLearning and Information Technology Institute (eLDi)	July 21 – Sept 26, 2025 Sept 29 – Dec 5, 2025 Jan 19 - Mar 27, 2026 March 16 – May 22, 2026
<b>CGC</b>	<b>Corporate Governance</b>	5 Days	Officers in leadership positions or those preparing to take up such positions in the public and private sectors.	Embu	July 7 – 11, 2025 Sept 22 - 26, 2025 Mar 23 - 27, 2026
				Lower Kabete	Aug 11– 15, 2025 Nov 10 – 14, 2025 March 9 – 13, 2026

<b>CGPB</b>	<b>Corporate Governance for Public Sector Boards</b>	5 Days	Members of constitutional commissions and boards or councils of state corporations and other semi-autonomous government agencies. Rori to advice on monday	Mombasa	On Request
<b>BPR</b>	<b>Business Process Reengineering</b>	5 Days	Senior officers in organizations responsible for processes and systems.	Baringo	Jan 12 – 16, 2026
				Matuga	Nov 17 - 21, 2025
				Lower Kabete	Sept 8 – 12, 2025 April 6 – 10, 2026
<b>SPM</b>	<b>Strategic Planning and Management</b>	5 Days	Senior Officers who require knowledge and skills in envisioning the 'big picture' in the organization.	Mombasa	Feb 23 - 27, 2026
				Lower Kabete	Aug 4 – 8, 2025 June 8 – 12, 2026
MANAGEMENT DEVELOPMENT PROGRAMS					
CODE	PROGRAM	DURATION	RECOMMENDED CATEGORY OF STAFF	CAMPUS	DATES
SMC	Senior Management Course	20 Days	Middle level managers in the public service typically in Job Group 'N' ('CSG 8') and above in the public service.	Baringo,Matuga Mombasa, Lower Kabete, Embu	July 7 – Aug 1, 2025 Aug 4 – 29, 2025 Sep 8 – Oct 3, 2025 Oct 6 – 31,2025 Nov 3 – 28, 2025 Nov 17 - Dec 12, 2025 Jan 12 – Feb 6, 2026 Feb 9 – March 6, 2026 March 9 – April 3, 2026 April 6 – May 1, 2026 May 11 – June 5, 2026 June 8 – July 3, 2026
		8 Weeks (Blended Online/ Physical)		eLearning and Development Institute (eLDi)	July 7 – Aug 29, 2025 Sep 8 – Oct 31, 2025 Jan 12 – Mar 6, 2026 April 6 – June 5, 2026

<b>MSA</b>	<b>Management of Student Affairs in Universities and Tertiary Institutions</b>	10 Days	Prepares officers in charge of student affairs, University heads of departments, deans, deans of students and Deputy Vice Chancellors to manage student relations amidst expanding enrollments; changing demographics; and increased expectations from the greater campus community, parents, and external constituents.	Baringo	Sep 22 - 3 Oct, 2025
				Matuga	Feb 23 - March 6, 2026
				Embu	May 4 -15, 2026
<b>PPFI</b>	<b>Public Policy Formulation and Implementation</b>	5 Days	Manager responsible for developing policies. Prepares participants with the knowledge and skill to Impact, influence and evaluate policy	Baringo	May 25 - 29, 2026
				Mombasa	Aug 11 - 15, 2025 June 8 - 12, 2026
				Lower Kabete	Oct 13 – 17, 2025 Feb 16 – 20, 2026
<b>MSME</b>	<b>Management of Micro, Small and Medium Enterprises</b>	5 Days	Organizations, Technical and other qualified persons (0 level leavers) Ex-Servicemen, potential entrepreneurs (Women and youth), and the retirees from public service.	Mombasa	Feb 9 -13, 2026
				Baringo	Nov 24 - 28, 2025
				Matuga	May 25 - 29, 2026
<b>ERMP</b>	<b>Enterprise Risk Management in the Public Sector</b>	5 Days	This program is designed for chief executive officers, directors, legal officers risk and internal audit professionals, audit and risk committee members, heads of departments in finance and accounts, audit, procurement, human resource, ICT and other officers who undertake risk management roles in national government, county government and public institutions	Mombasa	Oct 13 -17, 2025 March 9 - 13, 2026



<b>SDPM</b>	<b>Skills Development Program for Managers of Educational Institutions</b>	5 Days	This Program targets Boards of Management, managers of educational institutions, their deputies and heads of departments both in public and private sectors. It also targets educational officers at County and national levels.	Mombasa	Dec 1 - 5, 2025 April 13 - 17, 2026
<b>NSC</b>	<b>Negotiation Skills and Contract Management Course</b>	5 Days	Officers responsible for stakeholder negotiations.	Lower Kabete	Aug 18 – 22, 2025 March 16 – 20, 2026
<b>ATI</b>	<b>Access to Information in the Public Service Course</b>	5 Days	Heads of Departments who bear the responsibility of coordination and release of Information within the law.	Baringo	Jan 26 - 30, 2026
				Lower Kabete	Sept 15–19, 2025 April 13–17, 2026
<b>YLD</b>	<b>Young Leaders Development Program</b>	5 Days	Student leaders from universities & middle level colleges.	Baringo	Apr 13-17, 2026
				Mombasa	March 2– 6, 2026 June 1 - 5, 2026
				Lower Kabete	Oct 20 – 24, 2025 Feb 23 – 27, 2026
				Matuga	July 28 - Aug 1 , 2025
				Embu	Nov 24 - 28, 2025
<b>YEA</b>	<b>Youth Entrepreneurship in Agriculture</b>	10 Days	Youth interested in agribusiness such as crop and animal husbandry, agro-processing, manufacturing of inputs and animal feeds etc	Embu	Nov 10 - 21, 2025
				Matuga	May 11 – 22, 2026
<b>EYSE</b>	<b>Entrepreneurship for Youth engaged in SMEs</b>	5 Days	Youth from various sectors within the economy.	Embu	March 2 - 6, 2026
				Matuga	Aug 4 - 8, 2025
				Mombasa	Oct 13 - 17, 2025
				Lower Kabete	May 11 - 15, 2026
<b>TOT</b>	<b>Training of Trainers</b>	10 Days	Training practitioners, training managers, public officials, and private sector practitioners responsible for facilitation of programs.	Baringo	Sep 8 - 19, 2025 Mar 9- 20, 2026
				Embu	Aug 18 - 29, 2025 Apr 6 - 17, 2026

				Matuga	Sep 15 - 26, 2025 Feb 9 - 20, 2026
				Mombasa	May 18 - 29, 2026
				Lower Kabete	Nov 10 – 21, 2025 June 15 - 26, 2026
	Training of Trainers (Online)	20 Days		eLearning and Development Institute (eLDi)	Oct 20 - Nov 14, 2025 March 2 - 27, 2026 May 11- June 6, 2026
ECIPS	Essentials of Counseling in the Public Service	10 Days	All public officers	Baringo	Feb 9 - 13, 2026
				Mombasa	Nov 10 - 21, 2025
				Embu	May 4 - 15, 2026
ESCD	Mainstreaming Economic Social and Cultural Rights in Development	5 Days	County executive committee members, Chief officers, County Attorneys, Officers responsible for planning, County administrators, Directors and other senior officers of ministries, departments and agencies and Council of Governors	Mombasa	On Request
ICPS	Innovation and Creativity in the Public Service	10 Days	Administrators, Human resource and Human development officers, Innovation and Business development officers, Marketing managers, and Senior ICT officers	Mombasa	Nov 10 - 21, 2025 May 11 - 22, 2026
				Lower Kabete	Feb 2 -13, 2026
COMMUNICATION DEVELOPMENT PROGRAMS					
CODE	PROGRAM	DURATION	RECOMMENDED CATEGORY OF STAFF	CAMPUS	DATES
CMM	Conduct of Meetings and Minute Writing	5 Days	Officers in public and private sector organizations responsible for chairing or taking minutes in meetings.	Baringo	Feb 16 - 20, 2026
				Embu	Nov 3 -7, 2025 Apr 13 - 17, 2026
				Matuga	Oct 13 - 17, 2025
				Mombasa	July 21 – 25, 2025 March 2 – 6, 2026
				Lower Kabete	Oct 20 – 24, 2025 Jan 12 – 16, 2026 April 6 – 10, 2026

<b>RWC</b>	<b>Report Writing Course</b>	5 Days	Officers responsible for preparation of reports	Baringo	Feb 16 - 20, 2026
				Embu	Sept 8 - 12, 2025 Feb 2 - 6, 2026
				Matuga	Apr 6 - 10, 2026
				Mombasa	Oct 13 - 17, 2025 Feb 9 - 13, 2026 June 1 - 5, 2026
				Lower Kabete	Sep 15 - Oct 19, 2025 Feb 9 - 13, 2026 May 4 - 8, 2026
<b>PEEM</b>	<b>Government Protocol, Etiquette and Events Management</b>	5 Days	Senior officers, protocol officers, event managers, Front office staff, and other interested persons.	Baringo	Feb 16 - 20, 2026
				Embu	Nov 3 - 7, 2025 Feb 9 - 13, 2026
				Matuga	Dec 8 - 12, 2025
				Mombasa	Oct 6 - 10, 2025 May 18 - 22, 2026
				Lower Kabete	Sept 29 - Oct 3, 2025 March 9 - 13, 2026 June 8 - 12, 2026
<b>PRCC</b>	<b>Public Relations &amp; Customer Care</b>	10 Days	Officers responsible for customer engagement in National and County government, as well as Non – government.	Matuga	July 21 - 1 Aug, 2025 Aug 18 - 29, 2025 Sept 8 - 19, 2025 Oct 13 - 24, 2025 Nov 17 - 28, 2025 Jan 26 - 6 Feb, 2026 Feb 23 - Mar 6, 2026 Mar 23 - 3 Apr, 2026 April 20 - 1 May, 2026 May 18 - 29, 2026 June 22 - 3 July, 2026

	<b>Public Relations &amp; Customer Care(Online)</b>	20 Days		eLearning and Development Institute (eLDi)	July 7 -1 Aug, 2025 Aug 4 - 29, 2025 Sept 1 - 26, 2025 Oct 6 - 31, 2025 Nov 3 - 28, 2025 Nov 24 -19 Dec, 2025 Jan 12 - 6 Feb, 2026 Feb 2 - 27, 2026 Mar 2 - 27,2026 Apr 6 - 1 May, 2026 May 4 - 29 ,2026 June 7 - 3 July, 2026
<b>SWC</b>	<b>Speech Writing Course</b>	5 Days	Speech writers, communication officers, personal assistants, and advisors to senior officers.	Lower Kabete	Sept 22 – 26, 2025 April 20 – 24, 2026
<b>EBP</b>	<b>Preparation of Board Papers</b>	5 Days	Senior officers in the public service and private organizations responsible for preparation of Board Papers.	Center for Public Finance and Audit	On Request
<b>PSPS</b>	<b>Public Speaking and Presentation Skills</b>	5 Days	Heads of Departments, Commissioners, County Administrators, advisors to senior officers, and other senior public officers responsible for presenting reports and speeches.	Lower Kabete	Aug 25 – 29, 2025 March 23 – 27, 2026
<b>CSPS</b>	<b>Communication Skills for Public Service Officers</b>	5 Days	Officers in the County and National Government responsible for packaging and disseminating information.	Mombasa	Nov 10 - 14, 2025 March 2 - 6, 2026 June 15 – 19, 2026
				Lower Kabete	July 21 – 25, 2025 Feb 23 – 27, 2026
				Embu	Feb 2 - 6, 2026
<b>CCC</b>	<b>Customer Care Course</b>	5 Days	Front office staff, secretaries and personal assistants in the Public Service, private sector and Non-governmental Organizations (NGOs)	Embu	Aug 18 - 22, 2025 Mar 9 - 13, 2026
				Mombasa	Oct 20 - 24, 2025 June 8 - 12, 2026

**CUSTOMER SERVICE EXCELLENCE PROGRAMS (IN COLLABORATION WITH  
HUDUMA KENYA SECRETARIAT)**

<b>CODE</b>	<b>PROGRAM</b>	<b>DURATION</b>	<b>RECOMMENDED CATEGORY OF STAFF</b>	<b>CAMPUS</b>	<b>DATES</b>
<b>CSEM</b>	<b>Customer Service Excellence Program for Senior Managers</b>	5 Days	This Program is intended for senior managers in the Public Service, Private and Non-Governmental Organizations (NGO)	Baringo	Jan 26 - 30, 2026
				Mombasa	July 21 - 25, 2025
<b>CSEF</b>	<b>Customer Service Excellence Program for Frontline Officers</b>	5 Days	The Program targets all officers working at the frontline desks or counters in Huduma Centres and any other customer facing departments, sections and organizations. They include: customer care officers from Government Ministries, Departments, Agencies and Counties (MDACs); Non-Governmental Organizations (NGOs) and the private sector.	Baringo	Sept 22 - 26, 2025
				Mombasa	March 23 -27, 2026
<b>CSEQ</b>	<b>Customer Service Excellence Program for Quality Standard Assessors</b>	10 Days	This training is intended for officers who wish to be trained as CSE Quality Standard Assessors/Auditors in the Public Service, the Private Sector and Non-Governmental Organizations (NGOs)	Matuga	June 15 - 26, 2026
<b>CSET</b>	<b>Customer Service Excellence Program for Technical Officers</b>	20 Days	The training is intended for officers in technical cadres in the Public, private and Non-Governmental Organizations (NGO) sectors who are responsible for delivery of services to customers. This presupposes some variations in objectives, learning outcomes, content and methodology depending on the level of participants.	Embu	May 4 - 29, 2026
				Lower Kabete	Nov 3 - 28, 2025



## SUPERVISORY SKILLS DEVELOPMENT PROGRAM

CODE	PROGRAM	DURATION	RECOMMENDED CATEGORY OF STAFF	CAMPUS	DATES
SSDC	<b>Supervisory Skills Development Course</b>	10 Days	Officers from the National and County Governments responsible for sections and service delivery units. They include officers in charge of front office, office administrative services, public communication, human resource sections, records management, accounts, finance, supply chain management, and any other first line supervisors and team leaders.	Matuga	July 7 -18, 2025 Aug 18 - 29, 2025 Sept 8 - 19, 2025 Oct 13 - 24, 2025 Nov 3 -14, 2025 Nov 17 - 28, 2025 Dec 1 -12, 2025 Jan 12 - 23, 2026 Feb 9 - 20, 2026 Mar 9 - 20, 2026 April 6 -17, 2026 May 4 -15, 2026 June 8 -19, 2026
	<b>Supervisory Skills Development Course (Online)</b>	20 Days		eLearning and Development Institute (eLDi)	July 7 -1 Aug, 2025 Aug 4 - 29, 2025 Sept 1 - 26, 2025 Oct 6- 31, 2025 Nov 3- 28, 2025 Nov 24 - 19 Dec, 2025 Jan 12 - 6 Feb, 2026 Feb 2 - 27, 2026 Mar 2 - 27,2026 Apr 6 - 1 May, 2026 May 4 - 29 ,2026 June 7 - 3 July, 2026
MSC	<b>Management Skills Course</b> (formerly supervisory management skills course)	20 Days	Supervisors in JG "G" and above or equivalent	Baringo	Sep 1 - 26, 2025 May 4 - 29, 2026
				Embu	July 7- 1 Aug, 2025 Nov 3 - 28, 2025 Mar 2 - 27,2026
				Matuga	Jan 19 - Feb 13,2026
				Mombasa	Aug 4 - 29, 2025 June 1 - 26, 2026

<b>MOA</b>	<b>Management Course for Office Administrators</b> (formerly Secretarial Management Training)	20 Days	Senior office administrators in ministries, county Governments and state corporations.	Baringo	May 4- 29, 2026
				Embu	Sep 1 - 26, 2025 Nov 3 - 28, 2025 Jan 19 – Feb 13, 2026 May 4 - 29, 2026
				Mombasa	Nov 17 – Dec 12, 2025 April 6 – May 1, 2026
<b>OAS</b>	<b>Office Administrative Skills Course</b>	10 Days	Office Administrators ,Clericals officers, Officers in the Transport Unit and Front Office Staff	Baringo	Oct 13 - 17, 2025 Feb 9 - 20, 2026
<b>EOAC</b>	<b>Executive Office Administrators Course</b>	15 Days	Office administrators deployed in executive offices in MDACs and private organizations	Mombasa	May 4 - 22, 2026
<b>HSC</b>	<b>Hospitality Skills Development Course</b>	10 Days	Officers working in housekeeping, front office, food and beverage production and service, event management, tour and travel operators among other areas in the hospitality industry.	Embu	Nov 3 - 14, 2025 June 8 -19, 2026
<b>RMC</b>	<b>Records Management Course</b>	20 Days	Officers responsible for maintenance of records	Baringo	Aug 4 - 29, 2025 May 4 - 22, 2026
				Embu	April 6 - May 1, 2026
				Matuga	Oct 13 - Nov 7, 2025 Feb 2 - 27, 2026
				Mombasa	Sept 1 – 26, 2025 June 1 – 26, 2026
				Lower Kabete	Nov 3 – 28, 2025 Mar 9 – April 3, 2026
<b>PCC</b>	<b>Proficiency Course for Clerical Officers</b>	10 Days	Officers intending to sit for Proficiency Examination for Clerical Officers  Align with proficiency exams , check PSC Exams Hanah and Kevin	Baringo	Sep 15 - 26, 2025 June 8 — 19, 2026
				Embu	July 6 – 17, 2026 Jul 20 – 31, 2026

				Mombasa	July 14 - 25, 2025 July 13 – 24, 2026
RPP	Retirement Planning Program	5 Days	All employees in the public service.	Baringo	Sep 22 - 26, 2025 May 4 - 8, 2026
				Embu	July 21 - 25, 2025 Oct 13 - 16, 2025 Feb 9 - 13, 2026 June 8 - 12, 2026
				Matuga	Nov 3 - 7, 2025 Apr 6 - 10, 2026 June 15 - 19, 2026
				Mombasa	July 14 - 18, 2025 Sep 8 – 12, 2025 Nov 17 – 21, 2025 Feb 9 – 13, 2026 April 20 – 24, 2026 June 15 - 19, 2026
				Lower Kabete	Sept 8 – 12, 2025 March 9 – 13, 2026 June 8 – 12, 2026
HUMAN RESOURCE AND PERFORMANCE MANAGEMENT PROGRAMS					
CODE	PROGRAM	DURATION	RECOMMENDED CATEGORY OF STAFF	CAMPUS	DATES
CMP	Coaching and Mentoring in the public service	5 days	Equips heads of departments with competencies to institutionalize coaching and mentorship strategies that ensure improvement of service delivery and continuous learning on the job, whilst promoting succession management.	Mombasa	Sept 15 – 19, 2025 April 20 – 24, 2026
HRA	Human Resource Advisory Committee Course	5 Days	Members of Ministerial, County and HR Advisory Committees, Staff Advisory Committee Members	Mombasa	April 21 - 25, 2026
PIM	Productivity Improvement and Measurement	5 Days	Human resource directors and managers, development officers and quality assurance officers	Baringo	Sep 22 - 26, 2025 Apr 20 - 24, 2026
				Embu	Aug 18 - 22, 2025 May 4 - 8, 2026
				Matuga	Mar 23 - 27, 2026

				Mombasa	Nov 17 - 21, 2025
				Lower Kabete	Oct 13 – 17, 2025 March 9 –13, 2026
<b>JEPS</b>	<b>Job Evaluation in the Public Service</b>	5 Days	Heads of HR function/ HR managers, members of public service boards, line managers, supervisors/heads of departments, job analysts, members of job description analysis committees.	Embu	Feb 9 - 13, 2026
				Mombasa	June 8 - 12, 2026
				Lower Kabete	Sep 8 - 12, 2025 Apr 20 - 24, 2026
<b>MDDP</b>	<b>Managing Discipline and Disciplinary Procedures in the Public Service</b>	5 Days	Human Resource Directors, HR Managers, HR officers, Public Administrators, Chief Officers, CPSB Members and Board Secretaries.	Lower Kabete	Oct 6 – 10, 2025 June 22 – 26, 2026
<b>CBPS</b>	<b>Collective Bargaining in the Public Service</b>	5 Days	Employers and workers representatives, industrial relations practitioners (trade unions, HR and line managers, senior managers, mediators, conflict management specialists, labor inspection team and public service boards)	Mombasa	Oct 27 - 31, 2025
				Embu	Mar 23 - 27, 2026
<b>PMS</b>	<b>Performance Management Systems</b>	10 Days	Executive managers in the public sector	Mombasa	Oct 27 – Nov 7, 2025 April 6 – 17, 2026
<b>FINANCE AND PROCUREMENT MANAGEMENT PROGRAMS</b>					
<b>CODE</b>	<b>PROGRAM</b>	<b>DURATION</b>	<b>RECOMMENDED CATEGORY OF STAFF</b>	<b>CAMPUS</b>	<b>DATES</b>
<b>FNF</b>	<b>Finance for Non-Finance Managers</b>	5 Days	Officers handling financial responsibilities but have no formal training in finance	Baringo	Nov 3 - 7, 2025 May 25 - 29, 2026
				Embu	Sep 22 - 26, 2025 March 9 - 13, 2026
				Mombasa	March 16 - 20, 2026 May 4 - 8, 2026
				Lower Kabete	Nov 10 – 14, 2025 May 4 – 8, 2026

<b>CTM</b>	<b>Cash and Treasury Management Training</b>	5 Days	Accountants, Revenue officers, Budget officers, and Auditors.	Mombasa	Dec 1 - 5, 2025 April 12 - 17, 2026
				Lower Kabete	Aug 11 – 15, 2025 March 16 – 20, 2026
<b>FIDP</b>	<b>Fraud Detection Investigation and Prevention</b>	5 Days	Law enforcement agents, internal auditors, treasurers, accountants and fund managers in all sectors.	Mombasa	Jan 26 – 30, 2026
				Lower Kabete	Oct 27 – 31, 2025 April 20 – 24, 2026
<b>AMC</b>	<b>Asset Management Course</b>	5 Days	Officers responsible for development and management of assets and liabilities, and maintenance of asset registers.	Mombasa	Feb 2 – 6, 2026 Sep 22 - 26, 2025
				Lower Kabete	Nov 24 – 28, 2025 May 4 – 8, 2026
<b>FARA</b>	<b>Financial Accounting, Reporting and Analysis</b>	5 Days	Accounts, finance and treasury officers in the public sector.	Lower Kabete	Aug 11 – 15, 2025 May 11 – 15, 2026
<b>IPSAS</b>	<b>International Public Sector Accounting Standards</b>	10 Days	Accountants, finance officers, asset managers and auditors.	Lower Kabete	Aug 11 – 22, 2025 Feb 16 – 20, 2026
<b>FIPSA</b>	<b>Financial Reporting Under IPSAS Accrual</b>	5 Days	The Program targets Officers and Managers involved in Financial Reporting. These include; Finance Officers, Accountants and Auditors.	Lower Kabete	Nov 3 – 7, 2025 May 11 – 15, 2026
<b>ACC</b>	<b>Audit Committee Course</b>	3 Days	Members of audit committees	Mombasa	Aug 12 - 14, 2025 Nov 18 - 20, 2025 Feb 24 - 26, 2026 June 9 - 11, 2026
<b>PSFM</b>	<b>Public Sector Finance Management</b>	20 Days	Officers responsible for public finance management	Mombasa	Sept 8 – Oct 3, 2025
				Lower Kabete	June 1 – 26, 2026
<b>PFM</b>	<b>Public Finance Management Course</b>	5 Days	Officers responsible for budgeting, revenue policy, financial reporting and the financial advisory functions in the national and county governments, private sector and NGOs.	Mombasa	June 8 - 12, 2026
				Lower Kabete	Dec 1 – 5, 2025 April 27 – May 1, 2026
<b>PPCM</b>	<b>Public Procurement &amp; Contract Management</b>	5 Days	Senior managers and Accounting officers responsible for providing general oversight of the procurement process.	Baringo	Feb 23 - 27, 2026
				Matuga	Aug 25 - 29, 2025
				Mombasa	May 4 - 8, 2026



				Lower Kabete	Sept 22 – 26, 2025 June 15 – 19, 2026
<b>PNP</b>	<b>Procurement for Non-Procurement Practitioners</b>	5 Days	Intended for non-procurement practitioners such as consultants, stakeholders and asset managers to public sector or utility responsible for defining the technical specifications and organization requirements to go out to tender.	Lower Kabete	Oct 13 – 17, 2025 May 18 - 22, 2026
<b>PROJECT MANAGEMENT AND ENVIRONMENTAL PROGRAMS</b>					
<b>CODE</b>	<b>PROGRAM</b>	<b>DURATION</b>	<b>RECOMMENDED CATEGORY OF STAFF</b>	<b>CAMPUS</b>	<b>DATES</b>
<b>ESSD</b>	<b>Environmental and Social Safeguards in Development</b>	10 Days	Political and community leaders, heads of MDAs, and project planners & managers in both public and private sector	Mombasa	Jun 8 - 19, 2026
				Lower Kabete	Oct 6 – 17, 2025 April 6 – 17, 2026
<b>SRM</b>	<b>Social Risk Management in Development</b>	5 Days	Engineers, social specialists, environmental specialists, legal officers and decision makers responsible for project implementation.	Mombasa	April 13 - 17, 2025
				Lower Kabete	Sep 29 – Oct 3, 2025 April 6 – 10, 2026
<b>CSPS</b>	<b>County Social Protection Services</b>	5 Days	Officers responsible for social protection services in Counties.	Baringo	Sep 15 – 19, 2025 June 15 – 19, 2026
<b>GGCE</b>	<b>Green Growth and Circular Economy</b>	5 Days	Policy and senior managers at the national and county government, public sector agencies, NGOs and private sector actors.	Lower Kabete	Sept 22 – 26, 2025 April 27 – 1 May, 2026
<b>CPPB</b>	<b>Climate Change Policy, Planning and Budgeting</b>	10 Days	Officers in environment, agriculture, planning sectors and public agencies responsible for project management	Baringo	Nov 3 - 14, 2025 May 18 - 29, 2025
				Mombasa	March 9 – 20, 2026
				Matuga	April 27 - May 8, 2026
				Lower Kabete	Oct 13 – 24, 2025 June 15 - 26, 2026
<b>IEIA</b>	<b>Integrated Environmental Impact Assessment and Audit in Development</b>	15 Days	Trainers, practitioners, managers, non-governmental organizations and other interest groups responsible for development projects.	Baringo	May 4 - 22, 2026
				Matuga	Nov 3 - 21, 2025
				Lower Kabete	March 9 – 27, 2026

<b>BEC</b>	<b>Basic Enforcement Course (KSG and NEMA)</b>	10 Days	National and County officers responsible for enforcement of environmental law, M & E officers	On Request	
<b>GPW</b>	<b>Grant Proposal Writing</b>	5 Days	Officers responsible for resource mobilization, planning, and managing projects in both national and county governments as well as the private sector.	Embu	May 25 - 29, 2026
				Mombasa	Feb 2 - 6, 2026
				Lower Kabete	Nov 17 - 21, 2025
<b>RPW</b>	<b>Research Proposal Writing</b>	5 Days	Officers with research responsibilities and individuals enrolled in postgraduate programs	Embu	May 25 - 29, 2026
				Mombasa	Feb 2 - 6, 2026
				Lower Kabete	Oct 6 - 10, 2025
<b>PPD</b>	<b>Project proposal Development</b>	1 Week	Managers /officers responsible for planning and managing projects in both national and county governments as well as the private sector.	Embu	Dec 1 - 5, 2025
<b>PMER</b>	<b>Project Monitoring, Evaluation &amp; Reporting</b>	10 Days	All public officers responsible for project	Embu	Feb 2 - 13, 2026
				Matuga	July 14 - 25, 2025
				Mombasa	April 6 - 17, 2026
				Lower Kabete	Nov 3 - 14, 2025 June 8 - 19, 2026
<b>PDM</b>	<b>Project Development &amp; Management</b>	20 Days	Project managers, engineers, architects, surveyors, and other professionals responsible for developing and managing projects	Embu	May 4 - 29, 2026
				Mombasa	Feb 2 - 27, 2026
				Lower Kabete	Oct 6 - 31, 2025 April 6 - May 1, 2026
<b>PPM</b>	<b>Project Planning and Management</b>	20 Days	Project managers, planners, agricultural officers, economists, human resource managers and other professionals responsible for project planning and management	Baringo	June 1-26, 2026
				Embu	Nov 3 - 28, 2025 May 4 - 29, 2026
				Mombasa	Sept 1 - 26, 2025 Mar 2 - 27, 2026
				Lower Kabete	Aug 4 - 29, 2025 Mar 2 - 27, 2026
<b>RBME</b>	<b>Results-Based</b>	10 Days	Officers responsible for project	Baringo	June 15 - 26, 2026

	<b>Monitoring &amp; Evaluation</b>		development and management from all sectors.	Mombasa	Aug 11 - 22, 2025 May 4 - 15, 2026
				Lower Kabete	Oct 20 -31, 2025 June 8 -19, 2026
				Matuga	Apr 13 - 24, 2026
<b>DSD</b>	<b>Data Analysis Skills Development</b>	15 Days	Officers responsible for research analysis and interpretation.	Mombasa	May 11 - 29, 2026
<b>MDFP</b>	<b>Managing Donor Funded Projects</b>	5 Days	Officers responsible for development projects from National and County Governments, NGOs and other Donor Funded Institutions.	Mombasa	May 25 - 29, 2026

### PUBLIC SERVICE INDUCTION PROGRAMS

CODE	PROGRAM	DURATION	RECOMMENDED CATEGORY OF STAFF	CAMPUS	DATES
<b>IPSA</b>	<b>Induction Program for Special Advisors</b>	5 Days	Officials engaged to provide specialized policy or strategic support.	Matuga	Dec 1 - 5, 2025
<b>PIPI</b>	<b>Public Service Induction Program for Interns</b>	5 Days	Persons interested in joining the public service on an internship program from training institutions.	Matuga	On Request

### e-LEARNING and INFORMATION TECHNOLOGY INSTITUTE & ICT PROGRAMS

CODE	PROGRAM	DURATION	RECOMMENDED CATEGORY OF STAFF	CAMPUS	DATES
<b>ECS</b>	<b>Essential Computer Skills Course</b>	10 Days	Officers in need of Computer Skills	Mombasa	Oct 13 - 24, 2025 March 16 - 27, 2026 June 15 - 26, 2026
<b>DPAA</b>	<b>Data Processing and Analytics</b>	5 Days	Officers who require data analytics to inform decision- making including Statisticians, Analysts, Auditors & Economists	eLITI	<b>2025</b>  Sept 22 - 26  <b>2026</b> June 22-26

<b>DPP</b>	<b>Data Protection Program</b>	5 Days	Officers involved in personal data management including officers working in data protection, records management, human resource, ICT, finance, customer relations, legal and security.	eLITI	<u><b>2025</b></u> Aug 11 - 15 Oct 27 - 31  <u><b>2026</b></u> Feb 23 – 27 May 11 - 15
<b>DPPO</b>	<b>Data Protection Program Online</b>	10 Days	Officers involved in personal data management including officers working in data protection, records management, human resource, ICT, finance, customer relations, legal and security.	eLITI	<u><b>2025</b></u> Nov 24 -Dec 5  <u><b>2026</b></u> Apr 13 – 24
<b>FOP</b>	<b>Facilitation of Online Programs</b>	25 Days	Officers in education and training who intend to tutor in online programs	eLDi	Nov 3 – Dec 5, 2025 May 4 -June 5, 2026
<b>DDEP</b>	<b>Designing and Developing e-learning Programs</b> (Face to face)	10 Days	Officers working in ICT or Training departments who intend to become proficient in eLearning course production.	eLDi	Oct 6 - 17, 2025 June 7 - 18, 2026
<b>PAM</b>	<b>Payroll Administration Management</b>	10 Days	Human Resource Officers and Payroll Management Officers in National and County Government entities	eLDi	On Request
<b>PAD</b>	<b>Payroll Administration for Directors</b>	3 Days	Human Resource Directors and Senior Managers in National and County Government entities	eLDi	On Request
<b>AED</b>	<b>Advanced Excel for Data Modelling</b>	5 Days	Managers/ officers who need to improve their office productivity in MS Excel for enhanced reporting, data analysis and use of formulas and functions.	eLDi	Aug 18 – 22, 2025 Oct 25 - 31, 2025 Feb 23 – 27, 2026 April 13 - 17, 2026

<b>CSC</b>	<b>Cyber Security</b>	5 Days	Information Technology (IT) professionals in National and County Governments and the private sector handling information Security	eLDi	Aug 18 – 22, 2025 Oct 25 - 31, 2025 Feb 23 – 27, 2026 April 13 - 17, 2026
<b>ISS</b>	<b>Information System Security</b>	5 Days	Non-technical ICT officers who include HR, Procurement, Administration, Accountants, Auditors, and other specialized areas who need to secure information they handle.	eLDi	Nov 3 - 7, 2025  Mar 9 - 13, 2026
<b>ISMS</b>	<b>Information Security Management System- (ISMS)</b>	5 Days	Implementers of ISO 27001:2013, HR & Administration, Finance & ICT officers.	eLDi	May 25 - 29, 2026
<b>DGI</b>	<b>Data Governance and Integration</b>	5 Days	Officers involved in policy making, management of sections/departments in National or County Government	eLITI	Sep 29 – Oct 3, 20  March 9-13, 2026
<b>DAIF</b>	<b>Digital &amp; Artificial Intelligence Foundations in the Public Service</b>	5 Days	Public Officers involved who uses information technology in delivering services	eLITI	Aug 11-15, 2025
<b>DAIA</b>	<b>Digital &amp; Artificial Intelligence Application in the Public Service</b>	10 Days	Officers and supervisors implementing services using Information systems	eLITI	Nov 10-21, 2025
<b>DAIM</b>	<b>Digital &amp; Artificial Intelligence for Management in the Public Service</b>	10 Days	Managers in public service who implement various digital solutions in service delivery.	eLITI	Feb 9 – 20, 2026
<b>DAHP</b>	<b>Digital Transformation and AI for Human Resource</b>	5 Days	HR Directors and Managers, Talent managers, Organizational Development professionals, HR Professionals planning for digital evolution	eLTI	Aug 18 – 22, 2025



					Oct 13 – 17, 2025 Feb 9 – 13, 2026 April 20 – 24, 2026
<b>TLDL</b>	<b>Transformational Leadership on Digital and AI Leadership in the Public Service</b>	5 Days	National leaders responsible for leading digital initiatives in the public sector	eLITI	May 11-15, 2026
<b>ERM</b>	<b>Electronic Records Management</b>	15 Days	Records and information management officers who include officers working in accounts, stores, registry, personnel and library	eLITI	28 July – Aug 15, 2025 26 Jan - 14 Feb, 2026
<b>KMC</b>	<b>Knowledge Management</b>	5 Days	Officers in human resource, communication, information, library, knowledge management, ICT and those who manage knowledge in National and County Government entities and	eLITI	Sept 15 - 19, 2025 Nov 3 - 7, 2025 Feb 23 – 27, 2026 April 20 - 24, 2026
<b>FMDP</b>	<b>Financial Management for Government &amp; World Bank funded Devolved Projects</b>	5 Days	Project accountants and finance managers working within the Kenyan Devolved System for government projects funded by the World Bank.	eLITI	Sept 1 – 5, 2025 Oct 13 – 17, 2025 Dec 1 - 5, 2025 Feb 9 – 14, 2026 March 23 – 27, 2026 June 21 – 25, 2026
<b>FMWB</b>	<b>Financial Management for Project Accountants Implementing Government and World Bank Funded projects</b>	10 Days	Project accountants, finance managers with less than three years' experience in a government Project financed by the World Bank Project	eLITI	Aug 18 – 29, 2025 Nov 10 - 21, 2025 March 9 – 20, 2026

<b>EGPE</b>	<b>Electronic Government Procurement Extensive Program</b>	3 days	Accounting Officer, Heads of Departments/ Directorates	eLITI	On Request
<b>EGPS</b>	<b>Electronic Government Procurement for Suppliers</b>	5 Days	Suppliers	eLITI	On Request
<b>EGPF</b>	<b>Electronic Government Procurement for Financial Institutions</b>	3 Days	Banks/ Financial Institutions/Insurance companies	eLITI	On Request
<b>EGPA</b>	<b>Electronic Government Procurement: Administration and Planning</b>	10 Days	Heads of Supply Chain Management, Supply Chain Management Officers and Technical Officers	eLITI	On Request
<b>EGPB</b>	<b>Electronic Government Procurement for Budget/Finance Officers</b>	10 Days	Finance / Budget Officers from State Corporations and Parastatals	eLITI	On Request
<b>IAIE</b>	<b>Integrated Financial Management Information System for AIE Holders</b>	3 Days	Accounting Officers in National and County Government including CECs, Chief Officers and Clerks of Assembly	eLITI	On Request
<b>IHP</b>	<b>Integrated Financial Management Information System Hyperion Planning &amp; Budgeting</b>	5 Days	Finance, Planning and Budgeting Officers in National and County Government	eLITI	On Request

<i>IAC</i>	<b>Integrated Financial Management Information System for Accountants</b>	5 Days	Officers managing cash, accounts and general ledger in National and County Government	eLITI	On Request
<i>IPO</i>	<b>Integrated Financial Management Information System for Procurement Officers</b>	5 Days	Procurement and supply chain officers in National and County Government	eLITI	On Request
<i>IAO</i>	<b>Integrated Financial Management Information System of Auditors</b>	5 Days	Auditors working on IFMIS in National and County Government	eLITI	On Request
<i>ICO</i>	<b>Integrated Financial Management Information System for ICT Officers</b>	5 Days	ICT Officers working on IFMIS in National and County Government	eLITI	On Request

### INSTITUTE FOR GENDER AND SOCIAL DEVELOPMENT

CODE	PROGRAM	DURATION	RECOMMENDED CATEGORY OF STAFF	CAMPUS	DATES
<b>LCST</b>	<b>Leadership Program for County Social Transformation</b>	5 Days	The recommended participants for this Program are the spouses of governors	Lower Kabete	October 6 - 10, 2025
<b>SFGM</b>	<b>Sustainable Approaches to</b>	5 Days	Administrators, law enforcers, educators and counselors. Professionals responsible for managing female genital mutilation	Baringo	Sept 8 - 12, 2025 May 11-15,2026
				Embu	Feb 2 - 6, 2026

	<b>Eradication of Female Genital Mutilation</b>		programs from national and county governments, private sector, and community-based organizations and Non-Governmental Organizations	Lower Kabete	March 16 - 20, 2026
<b>GMD</b>	<b>Gender Mainstreaming in Development</b>	5 Days	Managers, supervisors and officers responsible for planning, budgeting and implementation of development programs	Baringo	Sep 22-26,2025
				Lower Kabete	Aug 25 - 29, 2025
<b>WPL</b>	<b>Women in Political Leadership Course</b>	5 Days	Women political leaders and women preparing for political leadership.	Embu	Feb 9 - 13, 2026
				Lower Kabete	Sept 1 - 5, 2025, March 2 - 6, 2026
				Mombasa	May 11 - 15, 2026 June 8 -12, 2026
<b>EWL</b>	<b>Executive Women Leadership Program</b>	5 Days	Women in executive positions in the public service or private sector.	Lower Kabete	Nov 10 - 14, 2025 Jan 26 - 30, 2026
<b>WLP</b>	<b>Women Leadership Development Program</b>	5 Days	Women leaders and women preparing for leadership positions in public service or private sector and men interested in this field.	Lower Kabete	Dec 1 - 5, 2025
				Matuga	April 6 - 10, 2026
<b>WSCP</b>	<b>Wellness and Self Care Program</b>	5 Days	The Wellness and Self-Care Program targets the following: health officers, psychologists, social development officers, human resource development officers, uniformed officers, counsellors, teachers/lecturers/tutors, administrators, supervisors, line managers and the clergy.	Lower Kabete	Aug 4 - 8, 2025
				Mombasa	April 20 - 24, 2026

<b>GDP</b>	<b>Gender in Development Planning Course</b>	5 Days	All public officers in the National, and County Governments who are responsible for gender and social development and participants from the private sector.	Embu	Oct 27 - 31, 2025
				Lower Kabete	April 13 - 17, 2026
<b>TLCW</b>	<b>Transformative Leadership for County Women Executives</b>	5 Days	Women executives in county governments.	Lower kabete	Feb 23 - 27, 2026
<b>CRB</b>	<b>Child-Responsive Budgeting</b>	5 Days	Directorate of Children Services (DCS) and National Council for Children Service (NCCS) staff; Planning, accountants, procurement, Human Resource and finance officers from Ministries, Departments, Agencies and Counties (MDACs); and non-state actors involved in child protection services.	Lower Kabete	March 2 - 6, 2026
				Matuga	Nov 24 - 28, 2025
<b>MCPS</b>	<b>Management of Child Protection Services</b>	10 Days	Children officers	Baringo	May 18 - 29, 2026
				Mombasa	Nov 3 - 14, 2025

### SECURITY MANAGEMENT INSTITUTE PROGRAMS

<b>CODE</b>	<b>PROGRAM</b>	<b>DURATION</b>	<b>RECOMMENDED CATEGORY OF STAFF</b>	<b>CAMPUS</b>	<b>DATES</b>
<b>PVES</b>	<b>Prevention and Control of Violent Extremism Course for Senior Officers</b>	5 Days	Senior security officers in JG P and above	Lower Kabete	Aug 4 - 8, 2025 Nov 3 - 7, 2025 March 23 - 27, 2026
<b>PVEM</b>	<b>Prevention and Control of Violent Extremism Course for Middle Level Officers</b>	10 Days	Middle level officers in JG M-N	Mombasa	July 7 - 18, 2025 Feb 2 - 13, 2026

<b>VPC</b>	<b>Critical Infrastructure and VIP Protection</b>	5 Days	Protocol Officers and officers involved in securing VIPs	Lower Kabete	Sep 22 - 26, 2025
				Mombasa	May 25 - 29, 2026
<b>CMPB</b>	<b>Conflict Management and Peace Building</b>	10 Days	Middle level Administrators in both National and County Governments	Baringo	Sep 8-19,2025 May 4-15, 2026
				Lower Kabete	Oct 20 - 31, 2025 Jan 19 - 30, 2026
<b>KCBMP</b>	<b>Kenya Coordinated Border Management Program</b>	10 Days	All Border Control & Operations Coordination Committee (BCOCC) Members, National Security Agencies.	Embu	May 11 - 22, 2026
				Lower Kabete	Sep 1 - 12, 2025
				Mombasa	March 9 - 20, 2026
<b>BSCP</b>	<b>Border Security and Control Program</b>	5 Days	All Border Control & Operations Coordination Committee (BCOCC) Members, National Security Agencies.	Lower Kabete,	Aug 25 - 29, 2025 April 6 - 10, 2026
				Mombasa	Oct 6 - 10, 2025
<b>DMS</b>	<b>Disaster Management Course</b>	10 Days	Officers involved in disaster monitoring, preparedness and management	Baringo	March 2 - 13, 2026
				Lower Kabete	Jun 8 - 19, 2026

<b>CMEP</b>	<b>Crisis Management and Emergency Preparedness</b>	5 Days	Disaster management officers, fire brigade officers, police officers, risk managers, rescue and recovery agencies.	Mombasa	Dec 1 - 5, 2025
<b>ADR</b>	<b>Alternative Dispute Resolution and Restoration Program</b>	5 Days	Officer who play mediation and conflict resolutions in National and County Government, State Corporations, Development Agencies Water bodies providers, NGOs and private sectors	Baringo	March 30 - April 3, 2026
				Lower Kabete	Sept 15 - 19, 2025
<b>LCAC</b>	<b>Leadership Course for Chiefs and Assistant Chiefs</b>	10 Days	Chiefs and Assistant Chiefs, Community leaders, CBOs	Lower Kabete	Feb 16 - 27, 2026
<b>INSTITUTE FOR DEVOLUTION STUDIES PROGRAMS</b>					
<b>CODE</b>	<b>PROGRAM</b>	<b>DURATION</b>	<b>RECOMMENDED CATEGORY OF STAFF</b>	<b>CAMPUS</b>	<b>DATES</b>
<b>IPMB</b>	<b>Induction Program for Municipal Boards</b>	5 Days	Newly appointed Municipal Board Members	Lower Kabete/ Any location preferred by Participants	Sept 22- 26, 2025 Nov 24 - 28, 2025 March 9 - 13, 2026 June 8 - 12, 2026
<b>CCM</b>	<b>County Climate Change Funding Mechanism</b>	5 Days	Policy formulators and senior managers	Lower Kabete/ Any location preferred by Participants	July 28 – Aug 1, 2025 Sept 22 – 26, 2025 Nov 24 – 28, 2025 March 2 – 6, 2026



<b>PCG</b>	<b>Human Resource Planning for County Governments</b>	5 Days	This program is designed for County Executive Committee Members, County Directors, County Chief Officers, County Secretaries, Members of County Public Service Boards, and County Assembly Service Board.	Lower Kabete/ Any location preferred by Participants	Aug 4 – 8, 2025 Sept 29 – Oct 3, 2025 Jan 12 – 16, 2026 March 9 – 13, 2026
<b>RESP</b>	<b>Revenue Enhancement Skills Program</b>	5 Days	County officers responsible for generation, and management of revenue from local resources	Lower Kabete/ Any location preferred by Participants	Aug 11 – 15, 2025 Oct 6 – 10, 2025 Jan 19 – 23, 2025 March 16 – 20, 2026
<b>MNAC</b>	<b>Management of Assembly Committee Affairs</b>	5 Days	Committee Members	Lower Kabete/ Any location preferred by Participants	Aug 25 – 29, 2025 Oct 27 – 31, 2025 Feb 2 – 6, 2026 April 6 – 10, 2026
<b>GMU</b>	<b>Governance &amp; Management of Urban Areas &amp; Cities</b>	10 Days	Officers involved in planning implementation, monitoring and evaluation of development programs in all levels of government and other development agencies.	Mombasa	Sept 1 - 12, 2025 May 11 - 22, 2026
<b>LED</b>	<b>Local Economic Development Strategy and Project Formulation</b>	10 Days	Ward, Village and Sub county administrators, municipal boards, Agricultural and industrial officers, among other relevant technical officers responsible for local economic development projects in county governments	Mombasa	Nov 3 - 14, 2025 Mar 2 - 13, 2026
<b>PCG</b>	<b>Human Resource Planning for County Governments</b>	5 Days	This program is designed for County Executive Committee Members, County Directors, County Chief Officers, County Secretaries, Members of County Public Service Boards, and County Assembly Service Board.	Baringo	Sept 1 – 5, 2025 April 13 – 17, 2026
				Mombasa	Nov 3 – 7, 2025 Feb 9 – 13, 2026
<b>PBB</b>	<b>Program Based Budgeting</b>	5 Days	Heads of Departments, County Chief officers, Finance officers, Economists, and Budget officers of County Governments.	Mombasa	Oct 20 - 24, 2025 March 16 - 20, 2026
				Lower Kabete	Aug 18 – 22, 2025 March 16 – 20, 2026

<b>CGWB</b>	<b>Corporate Governance for Water Sector Boards</b>	5 Days	Board members and top management in Water services providers	Mombasa	Sept 1 – 5, 2025 March 16 – 20, 2026
				Lower Kabete	Aug 25 – 29, 2025
				Embu	April 13 – 17, 2026
				Baringo	May 25 - 29, 2026
<b>MBEH</b>	<b>Management Basics for Effective Health</b>	5 Days	County Health Management Teams	Mombasa	Aug 18 -22, 2025
				Lower Kabete	Oct 13 - 17, 2025
				Embu	Feb 9 -13,2026
				Baringo	May 18 - 22, 2026
<b>SSEH</b>	<b>Supervisory Skills for Effective Health</b>	5 Days	Facility in-charges at Health Centres and Dispensaries	Matuga	Aug 4 -8, 2025 Nov 3 - 7, 2025
				Embu	Sept 22-26, 2025 March 9 - 13, 2026
				Nairobi	Oct 6 -10, 2025 April 20 - 24, 2026
<b>FMS</b>	<b>Financial Management for SMEs</b>	5 Days	SME owners and management	Nairobi	Nov 10 – 14, 2025
				Mombasa	Mar 9 – 13, 2026
				Embu	June 1 – 5,2026
<b>ECG</b>	<b>Enforcement Course for County Government Officers</b>	5 Days	County Government Inspectorates	Baringo	Sept 1 - 5, 2025
				Embu	Nov 3 - 7, 2025
				Baringo	Dec 1 - 5, 2025
				Lower Kabete	March 9 - 13, 2026
				Mombasa	May 18 - 22, 2026

## INSTITUTE FOR PUBLIC SERVICE GOVERNANCE ETHICS AND INTEGRITY

CODE	PROGRAM	DURATION	RECOMMENDED CATEGORY OF STAFF	CAMPUS	DATES
VESO	<b>Public Service Values and Ethics Program for Senior Officers.</b>	3 Days	Officers in leadership and policymaking roles, in Job Group 'P' ('CSG 7') and above in the public service.	Matuga	Mar 16 - 18, 2026
VEMO	<b>Public Service Values and Ethics for Managerial Officers</b>	5 Days	Middle level managers in the public service typically in Job Group 'N' ('CSG 8') and above in the public service	Matuga	Aug 18 - 22, 2025
EVIT	<b>Ethics, Values and Integrity Development Program for Technical Officers</b>	15 Days	Officers responsible for sections in Job Group 'L' ('CSG 9') and above in the public service.	Embu	On Request

### LONG-TERM PROGRAMS

CODE	PROGRAM	DURATION	RECOMMENDED CATEGORY OF STAFF	CAMPUS	DATES
CASP	<b>Creative Arts Skills Development Program</b>	9 Months	Talented youth aspiring to enhance their skills in creative arts.	Lower Kabete	On Request
DPA	<b>Diploma in Public Administration</b>	8 Months	Coordination of National Government officers and County administrators.	Lower Kabete	On Request
MPA	<b>Masters in Public Administration</b>	2 Years	Administrators in both private and public sectors who have attained a first degree in the relevant field.	Lower Kabete	On Request
CSW	<b>Certificate in Social Work</b>	12 months	Officers involved in social development work in National and County Governments: Chiefs, Assistant Chiefs, Village Administrators, NGOs, and CBOs, School leavers and holders of KCSE minimum grade D (plain) or its equivalent.	Lower Kabete	On Request

<b>DSW</b>	<b>Diploma in Social Work</b>	24 months	Officers involved in social development work in National and County Governments: Chiefs, Assistant Chiefs, Village Administrators, NGOs, and CBOs and school leavers' holding KCSE minimum grade C- (minus) or its equivalent.	Lower Kabete	On Request
<b>MCPO</b>	<b>Middle Management Course for Police Officers</b>	3 Months	Chief Inspectors	Mombasa	On Request

For more information contact us:

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